

**Example 1 of 6: Apprenticeship Questionnaire – Induction**



If you need some help to fill in this form please ask your tutor who will be happy to get help for you from the Learning Support Team.

The Training Centre is committed to constantly making its services better and the answers you give to these questions will be taken very seriously. As a thank you for taking part, you can enter into a free draw for a book or CD voucher. **Please note that no-one in the Training Centre will know who you are. All completed questionnaires are analysed by QDP Services, an independent data processing company, who will treat all responses in the strictest confidence. Thank you.**

**Course:** ( Course title printed here by QDP )

Please place **ONE cross** in the box (using **black/blue** ink), e.g. , next to the number which best describes how much you agree with each of the following statements below:

1  - Strongly Agree; 2  - Agree; 3  - Disagree; 4  - Strongly Disagree; 5  - Not Applicable (N/A)

Office Use Only						N/A
	<b><u>Before You Started At The Training Centre</u></b>	Strongly Agree	→	Strongly Disagree		
(4)	1 The information I received was accurate	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(414)	2 The Training Centre website was useful	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(7)	3 I was told all I needed to know about the choice of apprenticeships available	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(10)	4 I was told about any work placements to do with my apprenticeship	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(475)	5 If I needed it, the Training Centre helped me to find an employer for my apprenticeship	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(134)	6 I was told how Functional Skills or GCSEs in Maths and English would form part of my apprenticeship	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(288)	7 If I needed it, I received good advice on the extra support to help me learn	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(13)	8 I was made aware of the opportunities open to me after I complete my apprenticeship	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(17)	9 The Training Centre made it easy for me to start my apprenticeship	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(3)	10 The guidance I was given was good	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
Office Use Only	<b><u>My Induction/Introduction to the Training Centre</u></b>					
(219)	11 I know all about the parts of my apprenticeship framework	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(100)	12 I am clear who is responsible for different parts of my framework	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(462)	13 The arrangements for work placement were made clear to me	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

*(please continue over the page)*

Please place **ONE cross** in the box next to the number which best describes how much you agree with each of the statements.

1  - Strongly Agree; 2  - Agree; 3  - Disagree; 4  - Strongly Disagree; 5  - Not Applicable (N/A)

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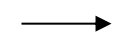
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Strongly Agree



Strongly Disagree

N/A

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**My Induction/Introduction to the Training Centre (contd)**

(463)	14	The requirements for English and Maths were made clear to me	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(464)	15	The arrangements for assessments and progress reviews were made clear to me	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(433)	16	I was set challenging targets	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(29)	17	The expected standards of Health and Safety at Training Centre were made clear to me	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(240)	18	The expected standards of Health and Safety at work were made clear to me	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(306)	19	I was shown how to use the Training Centre Network and VLE	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(110)	20	I was clear about the support I can get from the Training Centre	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(30)	21	I am aware of the complaints procedure	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

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**Wellbeing**

(163)	22	I feel safe at the Training Centre	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(180)	23	All students are treated fairly and with respect	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(398)	24	I know who to ask for help if my safety and wellbeing or that of a fellow student/work colleague is at risk	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

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**Quality Assurance**

(34)	25	I feel I am on the right apprenticeship	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(184)	26	I would recommend the Training Centre to a friend	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(223)	28	Overall, this is a good Training Centre	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

*(please continue over the page)*

**About Yourself** (Please place ONE cross in appropriate box)

We ask these questions for no other reason than to establish whether the Training Centre is serving the needs and is representative of our community as a whole.

(191) **Attendance:** Full Time  <sup>1</sup> Part Time Day  <sup>2</sup> Part Time Evening  <sup>3</sup>  
Part Time Day & Evening  <sup>4</sup>

(188) **Gender:** Male  <sup>1</sup> Female  <sup>2</sup>  
Transgender  <sup>3</sup> Prefer not to answer  <sup>4</sup>

(424) **Gender Reassignment:** Have you or do you plan to change gender?  
Yes  <sup>1</sup> No  <sup>2</sup>

(425) **Sexual Orientation:** Heterosexual or Straight  <sup>1</sup> Gay or Lesbian  <sup>2</sup>  
Bisexual  <sup>3</sup> Prefer not to answer  <sup>4</sup>

(187) **Age:** 16 – 19  <sup>1</sup> 20+  <sup>2</sup>

(440) **Status:** Home student  <sup>1</sup> EU student  <sup>2</sup> Overseas Student (Non EU)  <sup>3</sup>

**(189) Ethnicity (Census 2011)**

Prefer not to answer  <sup>1</sup> Arab  <sup>2</sup>  
Asian/Asian British - Bangladeshi  <sup>3</sup> Asian/Asian British - Indian  <sup>4</sup>  
Asian/Asian British - Pakistani  <sup>5</sup> Asian/Asian British - Any other Asian background  <sup>6</sup>  
Black/African/Caribbean/Black British - African  <sup>7</sup> Black/African/Caribbean/Black British - Caribbean  <sup>8</sup>  
Black/African/Caribbean/Black British - Any other background  <sup>9</sup> Chinese  <sup>10</sup>  
Mixed - White & Asian  <sup>11</sup> Mixed - White & Black African  <sup>12</sup>  
Mixed - White & Black Caribbean  <sup>13</sup> Mixed - Any other Mixed/Multi Ethnic background  <sup>14</sup>  
White - English/Welsh/Scottish/Northern Irish/British  <sup>15</sup> White - Gypsy or Irish Traveller  <sup>16</sup>  
White - Irish  <sup>17</sup> White - Any other White background  <sup>18</sup>  
Any other Ethnic group  <sup>19</sup>

*(please continue over the page)*

**About Yourself (contd)** (Please place ONE cross in appropriate box)(202) **Do you have a Learning Difficulty?**Yes  <sup>1</sup>No  <sup>2</sup>(203) **Do you have a Disability?**Yes  <sup>1</sup>No  <sup>2</sup>(426) **Religion or Belief:**No Religion  <sup>1</sup>Christian (including Church of England, Catholic, Protestant and all other Christian denominations)  <sup>2</sup>Buddhist  <sup>3</sup>Hindu  <sup>4</sup>Jewish  <sup>5</sup>Muslim  <sup>6</sup>Sikh  <sup>7</sup>Any Other Religion  <sup>8</sup>Prefer Not to Answer  <sup>9</sup>**General Comments**

Do you have any general comments about your course or the Training Centre? (For example, aspects which have been very successful or ideas you have on how your course could be improved)

Thank you for taking part in this survey. Please provide your name so we can include you in the prize draw. **Your name will be detached from this survey sheet to protect your anonymity.**

**Thank you for completing this survey**

----- PLEASE DO NOT CUT OFF -----

I want to be included in the prize draw: Name .....

Course .....